



# Washington Talking Book & Braille Library Donation Policy

Thank you for considering the Washington Talking Book & Braille Library (WTBBL) for your donation. We are limited in what donations we can accept. Please read our donation policy before submitting anything to us.

## Donation Policy

Please call us at 1-800-542-0866 or 206-615-0400 and talk to us about your donation before you ship or drop off anything to us. Our hours are Monday - Friday 8:30 AM - 5:00 PM.

We are not able to accept the following materials:

- Braille material in EBAE
- Religious materials
- Audiobooks on CD or cassette
- Most print books

If you are donating a book because you'd like to see it produced in braille and/or audiobook format, please consult the following prior to contacting the library:

- Collection development policy
- Request for production form

Upon receipt, all donations become the property of WTBBL.

We reserve the right to determine retention, production format, cataloging treatment, and other considerations relating to the use of donated materials.

Materials not selected for inclusion in our collection may be recycled or disposed. If we are unable to accept your gift, we strongly recommend that you consider your local library or other organizations that might benefit from your donation.