

## RFP 24-02

### Comprehensive training program for Tribal and Native nonprofit organizations and charities

#### Questions and Answers from Preproposal Conference November 9, 2023

1. Is the purpose of the contract/scope of work to educate the organizations and provide a train the trainer sort of approach, or to help them develop curriculum for their members which would help members professional, career-wise, etc.?

The goal is to educate organizations, their members, and their boards to help them achieve compliance with state and federal registration and reporting requirements, as well as thrive as organizations to best achieve their missions.

2. Do we understand correctly that the audience/participants for this scope of work are: tribes; tribal charities; tribal nonprofits; those charities and nonprofits who serve tribes and native communities?

Yes, the intended audience are Indigenous-led charities and nonprofits, Tribally-established charities and nonprofits, and charities and nonprofits who serve Indigenous communities.

3. Is there a set or desired curriculum, or specific educational goals which bidders are expected to cover?

We are looking to build on the success of the 2022-2023 pilot program as well as the success of the ongoing state-wide reach contract. We have a solid curriculum which has been developed over the course of these contracts, but we are also open to new ideas and new approaches as well, especially to address emerging issues and needs of organizations.

4. Are there prior contracts we can look at? Via the Records Management Act

Yes. The 2022-2023 pilot contract is available as well as are the current and prior contracts for state-wide education and outreach to charities and nonprofits upon request to the Project Manager.

The web site for Native Action Network which was the contractor for the pilot is <https://nativeactionnetwork.org/>.

The web site for Nonprofit Association of Washington (formerly Washington Nonprofits), which currently is the contractor for state-wide education and outreach to charities and nonprofits is <https://nonprofitwa.org/>.

5. Is there a preference or requirement for virtual versus in-person trainings?

This is up to the discretion of the bidders. Past successful bidders have utilized a combination of virtual and in-person trainings, with trainings being entirely virtual during the Covid-19 pandemic shutdown. Prior and current contractors provide both virtual training, on-demand materials and training available online, and in-person training.

6. Do we have an app to connect learners?

OSOS does not have an app to connect learners/organizations. Establishment of such an app would be at the discretion of the bidder.

7. Is there a master list of the target organizations? Are there means to track Indigenous-led organizations upon registration with OSOS?

Part of the 2022-2023 pilot program was identifying the target organizations, as OSOS does not have a flag within our filing system which would identify Indigenous-led organizations. We have a thorough but not exhaustive list now, as a result of the pilot contract.

8. Is there an expectation that bidders be single source provider or a collaboration between organizations?

This is at the discretion of the bidder. Past and current contractors have sub-contractors and partner organizations that work in concert to provide broad reach geographically and demographically in Washington.

9. Will the contract be awarded to one vendor or multiple vendors?

The contract will be awarded to one contractor, who may include subcontractors as part of their bid at the contractor's discretion.

10. Is there any page limit to the proposals?

There is no page limit for the proposals. Formatting requirements can be found in the RFP itself.

11. We saw this requirement from the RFP which states: The Vendor must have at least two years' experience in developing and providing training seminars, with the ability to address the needs of Indigenous nonprofits, both large and small, across Washington State. Does the underlined part of the sentence "across Washington State" mean that if we have no Washington state training, curriculum development experience we are precluded from submitting a proposal for this RFP?

Prior experience specifically within Washington is preferred, but not required. The criteria is focused more on the ability of the bidder to provide education and outreach successfully throughout the state. Bidders are encouraged to include demonstrated experience with similar programs in other states or jurisdictions, if applicable.