

Productivity Board Meeting Minutes

June 1, 2007

WELCOME & INTRODUCTIONS

Linda Villegas Bremer called the meeting to order at 10:03 a.m., welcomed all in attendance and began the round of introductions of board members, staff and guests.

ATTENDANCE

Board Members present: Linda Villegas Bremer, Kathleen Brockman, Mike Kerschbaum, Roselyn Marcus, Wanda Riley, Terry Teale and Scott Turner

Board Members absent: Sam Reed, Brian Sonntag and George Masten

Staff present: Shad Bell, Linnaea Jablonski, Chana LaChapelle and Tracy Workman

Guests present: Elise Brimhall, Alyson Chase, Anna Schultz, Margaret Vogeli and Sandy Wilkin, Department of Licensing; Valeria Evans and Jim Neill, Department of Parks and Recreation

APPROVAL OF MINUTES

The Board reviewed, moved, seconded, and voted unanimously to approve the May 4, 2007 minutes as written.

MONTHLY UPDATE

Tracy Workman reported PSRW was a success in all four locations: Vancouver, Olympia, Spokane and Tri-Cities.

The Productivity Board is currently working on promoting the Employee Suggestion and Teamwork Incentive programs. Tracy Workman met with the General Administration management team and Linnaea Jablonski met with the Department of Health's management group. Chana LaChapelle, Shad Bell and Linnaea met with Productivity Coordinators from the Department of Corrections, Offices of the Treasurer and Lieutenant Governor, Fish and Wildlife and the Historical Society to build excitement.

TEAMWORK INCENTIVE PROGRAM - FINAL REPORT:

Department of Licensing, Clear Communications

Wanda Riley and Scott Turner reviewed and concurred with agency and staff recommendations. The board voted unanimously to accept the team's award recommendation and final report.

Total savings: \$248,939.57

Total Team Award: \$62,234.89

EMPLOYEE SUGGESTION ADOPTS

Wanda Riley reviewed, and concurred with agency evaluations, and recommended approval. It was moved, seconded, and the board voted unanimously to accept staff recommendations.

MULTIPLE AGENCY SUGGESTIONS

Wanda Riley reviewed, and concurred with agency evaluations, and recommended approval. It was moved, seconded, and the board voted unanimously to accept staff recommendations.

EMPLOYEE SUGGESTION NON-ADOPTS

Roselyn Marcus reviewed, and concurred with agency evaluations, and recommended approval. It was moved, seconded, and the board voted unanimously to accept staff recommendations.

OTHER BUSINESS

It was discussed that some type of letter or email be sent to agency directors of those agencies who had suggestions reviewed by the Board. Directors should be informed about who submits suggestions and what they were about. Tracy Workman said she would start this after the board meeting.

NEXT BOARD MEETING

The next Board meeting is scheduled for July 6, 2007 in the Office of the Secretary of State, Legislative Building at 10:00 a.m.

- ***Reminder:*** The reviewers for July are Secretary Sam Reed and Mike Kerschbaum. *Both reviewers will also review any Appeals and Teamwork Incentive Program applications presented.*

ADJOURNMENT –There being no further business, the meeting was adjourned at 10:45 a.m.

Respectfully submitted,

TRACY WORKMAN
Special Programs Manager
TW/sb 06/01/07