2 December 2024

All Productivity Board Members

GENERAL PRODUCTIVITY BOARD (PB) MEETING HELD WASHINGTON STATE LIBRARY – 2 December 2024

ATTENDEES:

Chair: Amanada Doyle (non-voting)	Mandeep Kaundal
Mia Navarro (non-voting)	Shad Bell
Miranda Cavender (non-voting)	Jen Gilliard (absent)
Pete Kmet	Greg Mennegar
Ashley Fueston	Charlie Boisner
Sybill Hyppolite	Kirk Kirkland
Shelby Saylors	TVW

INTRODUCTORY REMARKS

The meeting was called to order at 1003 hrs.

DISCUSSIONS	ACTION BY
CHAIR WELCOMED ALL MEMBERS Introductions and round table, Board Chair thanked all members for their support and participation.	Chair
Roll call, quorum established.	Chair
Minutes from previous meeting approved.	Pete Kmet
MOTION CARRIED	

DISCUSSIONS	ACTION BY
OLD BUSINESS/REPORTS	
Activity Report	
Staff summarized the report	PB Staff
 Provided updates about suggested WAC updates 	i b Stair
Work continues on Submission portal	
 Expected implementation Feb-March 	
o Innovations in State Government - Feb 25, 2025	
 Daily suggestion rate is declining 	
 Decrease in volume of suggestions being monitored 	
 Discussion on when program achieves cost recovery 	
 June is expected date 	
 Discussion reporting to the Leg & what the Gov's budget 	
will look like	
Expecting in Mid-December	
Terms of Reference	Amanda
Questions on adding a review period	Doyle/Mandeep
Suggest every 2 years	Kaundal
Amanda Motioned to approve terms of reference	
Mandeep second	
Motion passed at 10:24am	
·	
Calculated Savings & Proposed Policy • PB Staff provided update about proposed rules and new	PB Staff
policies	
 PB staff will reach out to AGO on limits for multiple \$200 	
recognition awards	
Discussion about follow-up on implementation of	
suggestions and if there is the authority to have	
accountability for agencies	
 The board would like PB staff to work on making 	
this policy	
 Discussion to make it a rule without having to 	
make legislative changes	
Multi-Agency Suggestions	
PB Staff went over memo sent to the Board outlining current	
policies on handling this situation	
Board feedback on some of the language	
O Board recuback on some of the language	

DISCUSSIONS	ACTION BY
NEW BUSINESS/REPORTS	
	PB Staff
RCW Amendment (increasing award amount)	
 Discussion on pushing that into next session 	
Policy Proposal	
 Public comment 	
 Allow 15 min for public comment that a certain 	
point in the meeting	
 At discretion of the board 	
2 minutes per person	
 Members do not respond or make comments of 	
their own	
Overview guidelines and concerns of ill-intent	
commentators	
 Suggested written materials 	
More policing ability on zoom	
Chair's responsibility to determine	
Tabled till next meeting Ohangs in aligibility Paviage	
Change in eligibility Review - RR Staff overviewed policy on who is eligible for	
PB Staff overviewed policy on who is eligible for	
consideration and adoption 11:33 AM Shad motioned to pass policy	Shad
11.007 ii Foliad Motionod to pade poticy	Bell/Mandeep
proposals; Mandeep second; motion passed	Kaundal
 Requirements for Agency Evaluations Include cost-benefit analysis for approvals 	DD 0: 44
	PB Staff
Board asks if PB staff would get feedback from coordinators on what they would like or dislike	
Potentially more cumbersome for coordinators	
and takes longer to process evaluations	
PB staff will provide updates	
Voting	
Adopts (3)	
■ 2410000 (on hold)	
Not approving	
Remove from adopt recommendations	
Staff will come back with additional	
information	
 Pete Motioned to approve recommended adopts 	Pete Kmet/Shad
■ 2410074	Bell
■ 2410088	Dell
Shad second; 11:48 motion to approve	
passes	
o Non-adopts	
5 Hon ddopto	

- **2410040**
 - Motion by Pete to remove from nonadopts and table to next meeting
 - Ashley Second; motion passed at 12:06pm
 - Discussion about changing this to modify-adopt
- Pete motion to approve the recommended nonadopt
 - Ashley second; motion carries at 12:08pm
- Discussion about TIP suggestion 2430001
 - PB staff provided overview of project and recommended adopt
 - Pete motioned to approve
 - Mandeep seconded; Motion carries at 12:13pm
- Public Comment
- No award recipients attended. No awards presented.

NEXT MEETING SCHEDULE

February 27, 2025 – 10 AM - Noon

Pete Kmet/Ashley Fueston

Pete Kmet/Ashley Fueston

Pete Kmet/Ashley Fueston

ADJOURNMENT

There being no further business to discuss, the CHAIR adjourned the meeting.

Time of adjournment 1216 hours.

Greg Mennegar

Greg Mennegar Productivity Board Manager Office of the Secretary of State Date: 19 December, 2024