



2 December 2024

All Productivity Board Members

**GENERAL PRODUCTIVITY BOARD (PB) MEETING  
 HELD WASHINGTON STATE LIBRARY – 2 December 2024**

**ATTENDEES:**

|                                   |                       |
|-----------------------------------|-----------------------|
| Chair: Amanada Doyle (non-voting) | Mandeep Kaundal       |
| Mia Navarro (non-voting)          | Shad Bell             |
| Miranda Cavender (non-voting)     | Jen Gilliard (absent) |
| Pete Kmet                         | Greg Mennegar         |
| Ashley Fueston                    | Charlie Boisner       |
| Sybill Hyppolite                  | Kirk Kirkland         |
| Shelby Saylor                     | TVW                   |
|                                   |                       |

**INTRODUCTORY REMARKS**

The meeting was called to order at 1003 hrs.

| <b><i>DISCUSSIONS</i></b>  | <b><i>ACTION BY</i></b>  |
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| <p><b><u>CHAIR WELCOMED ALL MEMBERS</u></b><br/>           Introductions and round table, Board Chair thanked all members for their support and participation.</p> <p>Roll call, quorum established.</p> <p>Minutes from previous meeting approved.</p> <p><b>MOTION CARRIED</b></p> | <p><b><i>Chair</i></b></p> <p><b><i>Chair</i></b></p> <p><b><i>Pete Kmet</i></b></p> |







|  |   |
|--|---|
| <ul style="list-style-type: none"><li>▪ 2410040<ul style="list-style-type: none"><li>• Motion by Pete to remove from non-adopts and table to next meeting<ul style="list-style-type: none"><li>○ Ashley Second; motion passed at 12:06pm</li></ul></li><li>• Discussion about changing this to modify-adopt</li></ul></li><li>▪ Pete motion to approve the recommended non-adopt<ul style="list-style-type: none"><li>• Ashley second; motion carries at 12:08pm</li></ul></li><li>○ Discussion about TIP suggestion 2430001<ul style="list-style-type: none"><li>▪ PB staff provided overview of project and recommended adopt<ul style="list-style-type: none"><li>• Pete motioned to approve<ul style="list-style-type: none"><li>○ Mandeep seconded; Motion carries at 12:13pm</li></ul></li></ul></li></ul></li><li>• Public Comment</li><li>• No award recipients attended. No awards presented.</li></ul> <p><b><u>NEXT MEETING SCHEDULE</u></b><br/>February 27, 2025 – 10 AM - Noon</p> | <p><b><i>Pete Kmet/Ashley Fueston</i></b></p> <p><b><i>Pete Kmet/Ashley Fueston</i></b></p> <p><b><i>Pete Kmet/Ashley Fueston</i></b></p> |
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**ADJOURNMENT**

There being no further business to discuss, the CHAIR adjourned the meeting.

Time of adjournment 1216 hours.

*Greg Mennegar*

Greg Mennegar  
Productivity  
Board Manager  
Office of the Secretary of State  
Date: 19 December, 2024