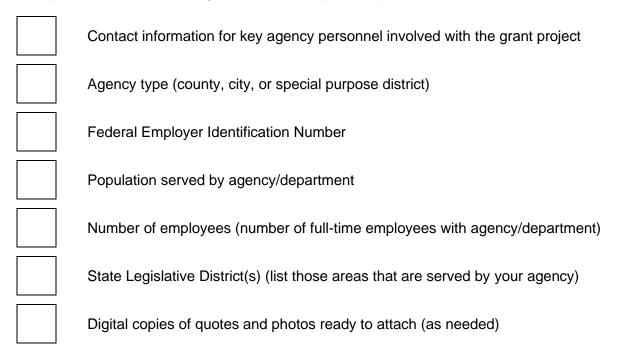


(Originally Issued: February 2019)

Local Records Grants: Checklist for Submitting an Online Grant Application

Purpose: A checklist to help local governments gather all the required information before submitting their online Local Records Grant application.

As the online grant application does not allow you to save a partially complete application, please make sure you have all the following information ready before you submit:



Additional advice regarding the management of public records is available from Washington State Archives: