Agency / Office	Description of Records	Disposition Authority Number (DAN)	Cut-off	In Office Retention	Records Center Retention	Total minimum Retention	Designation
Citizens Comm/Salaries-Elected Officials - Office# 100	1987 This records series may contain; salary schedule, office information, Commissioners meeting binder, signed ballots, etc.	97-04-57710 Rev.0	1987	24 Months	48 Months	6 Years	Archival OPR
Citizens Comm/Salaries-Elected Officials - Office# 100	1989 These records may contain; voucher reimbursement, signed ballots, meetings and minutes, correspondence, Commission originals rational and meeting binder papers.	97-04-57711 Rev.0	1989	24 Months	48 Months	6 Years	Archival OPR
Citizens Comm/Salaries-Elected Officials - Office# 100	1991 These records may contain; correspondence, resource materials, laws, manuals, meetings and minutes, newsclippings, reimbursed expense vouchers, etc.	97-04-57712 Rev.0	1991	24 Months	48 Months	6 Years	Archival OPR
Citizens Comm/Salaries-Elected Officials - Office# 100	1993 1993's records may contain; admin. policy, laws, activists groups, maps, newspaper clippings, meeting locations and minutes, job descriptions, public records requests, resources, salary history, Commissioners binder papers, correspondence, etc.	97-05-57718 Rev.0	1993	24 Months	48 Months	6 Years	Archival OPR
Citizens Comm/Salaries-Elected Officials - Office# 100	1995 These records may contain; administrative policy, laws, activist groups, maps, newpaper clippings, meeting locations and minutes, job descriptions, public records act requests, resources, salary history, Commissioners binder papers, correspondence.	97-04-57713 Rev.0	1995	24 Months	48 Months	6 Years	Archival OPR
Citizens Comm/Salaries-Elected Officials - Office# 100	Public Hearings Audio Cassettes Correspondence, office expenses, administrative policy, activist groups, commissioners, expense voucher reimbursement, forecast, laws, news clippings, meeting set-ups, minutes, position description, rationals, etc.	97-04-57715 Rev.0	Calendar Year or Unteil Superseded	24 Months	48 Months	6 Years	Archival OPR
Citizens Comm/Salaries-Elected Officials - Office# 100	Public Hearings Audio Cassettes Audio cassettes of public hearings for minutes.	97-04-57716 Rev.0	Until Transcriptio n Approved	0 Months	0 Months	0 Years	Archival OFM
Citizens Comm/Salaries-Elected Officials - Office# 100	Work Session/Public Hearing Minutes Work Session/Public Hearing minutes' cassettes for years 1987,1989,1991,1993,1995	97-04-57714 Rev.0	Monthly	1 Months	0 Months	0.083333333 33333333 Years	Archival OFM